



No-Smoking Policy (including e-cigarettes)

Little Owls No-Smoking Policy

Version Control Log

Date	Date agreed with Managers	Overview of changes
April 2018	April 2018	Comprehensive review of whole policy to ensure it reflects up to date guidance and current good practice

Purpose

To protect non-smokers from the adverse health effects of environmental tobacco smoke and e-cigarette vapours in the workplace.

To demonstrate Little Owls' commitment to promoting the health of our children and our employees.

To provide information and advice for those who wish to stop smoking.

Introduction

It is the intention of Little Owls to promote and protect the health and well being of its children, employees and other visitors to the nursery. It is recognised that smoking is bad for health and unpleasant to many users of our buildings and services. We believe that those working with children are in a unique position to act as positive role models and have a responsibility to send out consistent messages about hazards of smoking.

This policy applies to all employees, parents, carers, volunteers, trainees, students, contractors and other users and visitors to the nursery.

Smoking

We recognise the damage that can be done by passive smoking.

We recognise that Little Owls has a key role to play in working towards actively encouraging non-smoking from a very early age.

Smoking, including e-cigarettes, is not permitted anywhere in the premises (including the garden area) and no smoking signs are placed in the entrance to the nursery.

Staff, parents, carers and volunteers are made aware of our No-Smoking Policy.

We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information and staff, parents and visitors wishing to stop smoking tobacco or e-cigarettes can seek support and advice from:

- NHS Stop Smoking Services - <http://www.nhs.uk/smokefree>
- GP Surgeries

No-Smoking signs are displayed throughout the premises.

Little Owls does not offer staff smoking breaks.

We recognise that the harm relating to tobacco-free devices such as electronic cigarettes (e-cigarettes) are not yet known. Staff who smoke e-cigarettes do not do so during working hours unless on a break and off the premises.

Staff who smoke including e-cigarettes during their break should make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues.

Should a member of staff wish to have a cigarette during their 30 minute unpaid break they must not light up in the nursery, buildings, or grounds and this includes doorways, entrances, walkways, playgrounds or car park.

Smoking is not permitted in any vehicle whilst transporting children to and from outings.

Smoking is not permitted during outings with children; this includes parents and other carers who may accompany children on outings.

This policy will be updated in accordance with legislative requirements.

References/Legislation that inform this policy:

Smoke-Free (Premises and Enforcement) Regulations (2007)

Smoke-Free (Signs) Regulations (2012)